Meeting minutes, Monday 02/08/2021, 6:05PM

Executive summary

This meeting covered upcoming deliverables, how we will be asking the client questions as they had backed out from the last meeting. Topics for the individual self-learning assignment were also discussed to avoid overlap. Progress since the last meeting was discussed briefly.

Announcements

- Self-learning assignment due on the 15th
- Presentation 2 due on the 22nd
- Preliminary report coming up
- Plan for meeting with client on Thursday – if client cannot meet, email questions as backup

Individual progress

Connor – making progress on website

Sean – made Zotero for group to use for citations

Scott – learning about Arduinos

Travis – set up and calibration of 3d printer, additional research on comparable products

Future direction, work to complete.

- Self-learning
  - Sean – Design tables in Solidworks
  - Scott – Arduinos
  - Connor – Adobe Dreamweaver, html
  - Travis – Advanced Solidworks feature
- Email client questions to prepare for meeting on Thursday

New tasks

- Concept generation during next Monday's meeting
- Start preliminary report
- Get additional sources for literature review portion of preliminary report